

LAXFIELD PARISH COUNCIL

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PARISH COUNCIL (ANNUAL) MEETING

Monday, May 9th, 2016 in the Parish Room at 7pm.

PLEASE NOTE EARLIER TIME THAN USUAL

All members of the Council are hereby summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman, before the start of the meeting. This item will be limited to 15 minutes.
- To receive reports from district and county councillors and the police (if present).

AGENDA

1. **Election of parish council chairman**
2. **Election of parish council vice-chairman**
3. **Apologies and approval of absences**
4. **Declarations of interest**
5. **Election of committees and representatives**
 - a. Planning & amenities committee (7 members)
 - b. Grounds committee (9 members)
 - c. Finance & general purposes committee (7 members)
 - d. Representatives
 - i. Village Hall Council (5)
 - ii. Smith & Ward charity (1)
 - iii. Relief in Need charity (2)
 - iv. Laxfield & District Museum (2)
 - v. SALC & County Area Committees (4)
 - vi. Youth club (1)
6. **To approve as accurate minutes of the last meeting of the council** (circulated).
7. **Matters arising**

From the minutes not covered elsewhere in the agenda.

 - a. Any developments on proposed new website.
 - b. Any other matters arising.
8. **Planning**
 - a. To approve as accurate minutes of planning committee held on April 28th, circulated but noting amendments to those present & apologies received.
 - b. 16/05/3741/15 Land to rear of Underlimes and St Helens. Erection of new dwelling and detached garage, extension to driveway and installation of package treatment plant. (Circulated.)

9. Finance

- a. To authorise payments and income as listed in Register of Payments.
- b. Financial update.
- c. 16/05/01 Approve and sign off accounts internally audited by SALC. (Auditor's report to be issued on day of meeting and distributed.)
- d. 16/05/02 Approve and sign off council financial regulations.
- e. 16/05/03 Approve and sign off council financial risk assessment.
- f. 16/03/04 Electronic banking.

10. Playing Field

- a. 16/01/09. Repairs to fencing at playground.
- b. 16/05/02 Repairs to swing.

11. Street lighting, roads and footpaths

- a. 16/01/20. Church Walk inspection. Dog bin repair.

12. Vehicle Activated speed signs

- a. Further suggestions on locations (as request circulated).

13. Village Hall

- a. Report by Cllr Woolnough to follow in APM.

14. Affordable Housing

- a. Report by Cllr Watkins to follow in APM.

15. Day Out in Laxfield and Queen's Birthday

- a. Report by Cllr Auchterlonie to follow in APM.

16. Neighbourhood Development Plan

- a. Report by clerk to follow in APM.

17. Circulars and correspondence

- a. 16/05/03 June Town and Parish Liaison Meetings (Circulated).
- b. 16/05/04 Suffolk Village Halls & Community Buildings Conference (Circulated).
- c. 16/03/0F Web manager response (Circulated).
- d. 16/03/09 Letters (2) of thanks from EACH.
- e. 16/01/14 Letter of rejection by Greggs Foundation over pond clearance funding.

18. Agenda items for next meeting

- a. To consider proposals for discussion at the June 13th meeting of the parish council.

**PLEASE NOTE THE PARISH COUNCIL ANNUAL MEETING IS FOLLOWED BY
THE ANNUAL PARISH MEETING IN THE BAPTIST CHAPEL HALL AT 8pm**

The attention of observers & visitors at all meetings of Laxfield Parish Council is drawn to Laxfield Parish Councils policy in respect of filming, videoing, photography, audio recording & use of social media at Council meetings which is displayed within the Parish Room of the Guildhall.