



LAXFIELD PARISH COUNCIL



Nick Woodhead
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2 Myrtle Cottages
Mill Road, Badingham
Woodbridge, Suffolk
IP13 8LQ

PARISH COUNCIL MEETING

Monday, March 13th, 2017 in the Parish Room at 7.30pm

Parish councillors are duly summoned to attend the statutory meeting to transact the business detailed below.

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman, before the start of the meeting. This item will generally be limited to 15 minutes.
- To receive reports from district and county councillors.

AGENDA

1. **Apologies and approval of absences**
2. **Declarations of interest**
3. **To approve minutes of the February council meeting.**
4. **Planning**
 - a. There were no decisions made by Mid Suffolk District Council concerning the parish and councillors have not been asked to comment on any applications.
 - b. Proposed village planning meeting with MSDC officer. Update.
 - c. Neighbourhood plan update. (Housing White Paper report circulated)
5. **Finance**
 - a. 17/03/01 Authorise electronic payments and income as listed in register of payments (circulated).
 - b. 17/03/02 Bank reconciliation to February 28th (circulated).
 - c. 17/03/03 Performance against budget to February 28th (circulated)
 - d. 17/03/04 Appointment of SALC as internal auditors for 2016/17 accounts
 - e. 17/03/05 Section 137 expenditure limits for 2017/18. Clerk.
6. **Procedures**

Approve the following procedures to ensure the council conducts its business in accordance with the law and proper standards. (All documents circulated in advance of the meeting)

 - a. 17/03/06 Publication Scheme
 - b. 17/03/07 FOI Requests Policy
 - c. 17/03/08 Open Media Policy
 - d. 17/03/09 Complaints and Grievance Procedure
 - e. 17/03/10 Health & Safety Policy
 - f. 17/03/11 Equality Policy
7. **Street lighting, roads and footpaths**
 - a. 16/10/09 30mph limit extension (clerk).
 - b. 16/04/13 Vehicle Activated Speed cameras update (clerk).
 - c. 17/01/07 Street name and numbering update (clerk)
 - d. 17/03/12 Parking outside The Manse (clerk).

8. Affordable housing

- a. 16/08/01 Cllr Watkin to report on any developments.
- b. Mill Road site parking provision.

9. Other village matters

Any update on the following:

- a. Defibrillator - Cllr Clarke
- b. Village Hall - Cllr Woolnough
- c. Relief in Need Charity/Guildhall - Cllrs Peachey/Auchterlonie

10. Circulars and correspondence

- a. 17/01/09 SARS work donation (£50) letter of thanks.
- b. 17/02/10 Suffolk Age UK donation (£50) letter of thanks.
- c. 17/03/13 Tesco Bags of Help funding (circulated)
- d. 17/03/14 Fresh Start – new beginnings request for donation (circulated)

11. Agenda items for next meeting

- a. Next full council meeting is on Monday, April 10th, 2017 at 7.30pm in the Parish Room.

If you would like to attend a parish council meeting please come along. Alternatively if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

Nick Woodhead (Parish Clerk)

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