

LAXFIELD PARISH COUNCIL MEETING

Monday 10 February 2020 in the Parish Room at 7.30pm

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair, before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors.

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 20/02/01 Approval of minutes from last full Parish council Meeting held on 13 January 2020

4. Membership

- a. 19/07/06 Parish Councillor email addresses – access follow up

5. Planning

a. To note the following decisions made by Mid Suffolk District Council:

DC/19/05614 Location: Barn And Land At Sunnyside Farm, Gorams Mill Lane, Laxfield, Suffolk
Application for Outline Planning Permission (all matters reserved) - Erection of 1No dwelling and two bay cart lodge. APPLICATION REFUSED

DC/19/02312 Location: Land to the South side of Framlingham Road
Outline Planning application for 49 houses on the South side of Framlingham Road (decision due on 5/2/20)

b. To consider the following applications as requested by MSDC:

DC/20/00241 Location: Land at Badingham Road, Laxfield, Suffolk, IP13 8JA
Proposal: Planning Application - Use of land for siting 4no eco shepherds' huts for Holiday Let Accommodation. Erection of ablutions block following demolition of stable block

DC/20/00480 Location: Garden House, Vicarage Road, Laxfield, Woodbridge Suffolk IP13 8DT
Proposal: Householder Planning Application - Erection of two and single storey side extensions, cat slide dormer to rear, porch and detached double garage. (Demolition of stable and treehouse)

6. Finance

- a. 20/02/02 Authorise BACs payments, direct debits and income as listed in Register of Payments for February
- b. 20/02/03 Review Bank reconciliations for January
- c. 20/01/05 Update on progress regarding access to Barclays electronic banking (LS/MG)
- d. 20/02/04 To note Councillor Review of Q3 accounts is complete and reconciled (conducted on 30 Jan 2020)
- e. 19/11/10 To note the Locality Award monies of £755 will be paid during January. To note the bench is already in situ
- f. 20/02/05 To note the Precept direction for 2020-21 had been submitted and confirmation had been received of payment in two parts, April and October 2020
- g. 20/01/07 To discuss Rix rebate applications and allocate monies
- h. 20/01/08 To note that the Church clock maintenance contract had been renewed for a period of 6 years at a cost of £1 150.80
- i. 20/01/09 To discuss proposal from the Finance Committee that all contractors should be paid at least the minimum wage from April 2020

7. Playing Field/Children's Play Area

- a. 19/02/05 Sports Pavilion proposal update (SI)

8. Neighbourhood Plan

- a. 20/02/06 Working group and draft plan update (SI)
- b. 20/02/07 NPG budget update (Clerk)

9. Community Land Trust Ltd

- a. 20/02/08 CLT update (DA/DM)

10. Roads, Footpaths, Infrastructure, Green Areas

- a. 19/11/15 To discuss the estimate for Gateway signs on Station Rd (DA)
- b. 19/11/12 To note all those who submitted grass tenders had been notified about the outcome of their application
- c. 20/01/12 Update on the parking situation outside the school (SI)
- d. 20/01/13 Update on the river/flood situation on Gorams Mill Lane/flood team (SI)
- e. 20/01/14 Update on parking on Mill Road and liaison with the Highways Department (Clerk)
- f. 20/02/09 Update on speed issues within the village (DA/Clerk)
- g. 20/02/10 Update on signs regarding dog fouling in the Churchyard (DM)
- h. 20/02/11 Spring Clean Suffolk 2020 (Clerk)
- i. 19/11/17 To note that the work on the overgrown trees in the Churchyard had been completed
- j. 19/10/20 Update on complaints from residents regarding the outside light at the Co-op (Clerk)

11. Correspondence

- a. 19/10/22 Update on VE Day 75, 8 May 2020 preparations (RS)
- 20/01/15 Update on resident request regarding Parish Magazine funding (DM/GS)
- b. 20/01/17 To confirm that Simon Green, Community Engagement Officer will attend the March meeting and the Parish Council Meeting to start at the earlier time of **7 pm**
- c. 20/01/20 Confirmation of removal of Parish Council fireproof safe
- d. 20/02/12 Discussion of new noticeboards (carried over from last meeting) (SI)

12. Policies and Procedures

- a. 20/02/13 Advance warning of review of the Parish Council's policies and procedures at the March meeting as part of the Council's internal controls to ensure it conducts its business in accordance with the law and proper standards, that public money is safeguarded and properly accounted for and is used economically, efficiently and effectively (Clerk)

13. Date of next meeting

- a. Monday 9 March 2020 at 7.30 pm in the Parish Room.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

Karen Gregory (Parish Clerk), Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL

Tel: 01728 638061 (Home); Email: laxfieldparishclerk@gmail.com