

LAXFIELD PARISH COUNCIL MEETING
Monday 8 November 2021 at 7 30 pm in the village hall

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.



Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

RECONFIRM DATES FOR NEXT YEAR'S MEETINGS

AGENDA

1. Apologies and approval of absences

2. Declarations of interests

3. Approval of minutes

- a. 21/11/01 Approval of minutes from last full Parish Council meeting held on 11 October 2021

4. Planning

- a. **To note the following decisions made by Mid Suffolk District Council:**

DC/21/04244 PLANNING PERMISSION

Proposal & Location of Development: Householder application - Erection of single storey rear extension (following demolition of existing conservatory)

5 Guildhall Cottages, High Street, Laxfield, Suffolk IP13 8DU

DC/21/04979 PLANNING PERMISSION

Proposal & Location of Development: Householder Application - Erection of single-storey rear extension and replacement windows to front elevation

Quinton House, Gorams Mill Lane, Laxfield, Suffolk IP13 8DN

- b. **DC/21/02617 South side of Framlingham Road planning application** – update and discussion (SI)

5. Finance

- a. 21/11/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for October 2021 (previously circulated)
- b. 21/11/03 Review bank reconciliations for October 2021 (previously circulated)
- c. 21/11/04 Review performance v budget for October 2021 (previously circulated)
- d. 21/11/05 To note the agreement from October meeting to pay for the Parish Council inserts in the Parish newsletter from October 2021
- e. 21/11/06 To note that the annual Parish Council insurance was renewed in October 2021
- f. 21/11/07 To note a CIL payment of £5472.92 had been received from MSDC on 11/10/21
- g. 21/11/08 To note significant increase in street lighting electricity costs (Clerk)
- h. 21/11/09 To note a budget setting 2022 - 2023 meeting of the Finance committee will be held during December 2021

6. Neighbourhood Plan

- a. 21/11/10 Neighbourhood Plan update (SI)
- b. 21/11/11 To note that no monies had been spent on the NPG budget during October

7. Community Land Trust Ltd

- a. 21/11/12 CLT update including an update regarding the Housing Needs Survey (DA/DM)

8. Roads, Footpaths, Infrastructure, Green Areas

- a. 21/11/13 Highways issues including Quiet Lanes update (Highways updated spreadsheet previously circulated)
- b. 21/11/14 Update and discussion regarding the Gorams Mill Lane flood risk mitigation project and associated costs (SI/DA)
- c. 21/11/15 Update on the drain smell at Mill Road (JF – covered in open forum)
- d. 21/11/16 Update on Guildhall wall damage
- 21/11/17 To discuss funding two ‘no parking’ standing signs for outside primary school (example photo and costs previously circulated)
- e. 21/11/18 Update on the bollards at roadsides at Low Farm and Mill Road (DA)
- f. 21/11/19 Update on the PROW at the Jordan site phase 2 (DA)

9. Village Hall

- a. 21/11/20 First aid training update (Clerk)

10. Correspondence and other issues

- a. 21/11/21 COP 26 update and implications for Laxfield Parish (SI)
- b. 21/11/22 Update on plans to celebrate the Queen’s Platinum Jubilee 2022 including lighting of Beacons on 2 June (SC – update previously circulated)
- c. 21/11/23 Website – bio-pages update (DM)
- d. 21/11/24 Laxfield Community Litter Pick update (SC – update previously circulated)
- e. 21/11/25 Promotion matters (DM)
- f. 21/11/26 Local Council Award update (Clerk)
- g. 21/11/27 To discuss email from Dan Poulter, MP, regarding hosting a ‘Meet your MP’ event (Clerk)
- h. 21/11/28 Request for donation – Headway Suffolk (Clerk)
- i. 21/11/29 Request for funding for TEN licence for Christmas market (Clerk)
- j. 21/11/30 Phone defibrillator update (Clerk)
- k. 21/11/31 To discuss the Royal Oak’s request for financial support to assist the funding for Laxitude Festival September 2022

11. Date of next meeting

- a. Monday 10 January 2022 at 7 30 pm in the village hall

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

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