



PARISH COUNCIL MEETING

Monday 14 March 2022 at 7 30 pm in Laxfield Village Hall

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interests

3. Approval of minutes

- a. 22/03/01 Approval of minutes from last full Parish Council meeting held on 14 February 2022

4. Planning

a. To note the following decisions made by Mid Suffolk District Council:

DC/19/02312

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/19/02312- Condition 4 (Archaeological Works) and Condition 23 (Sustainability of Development)

Location: Land On The South Side Of, Framlingham Road, Laxfield, Suffolk

DC/19/02312

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/19/02312- Condition 7 (Highways: Access) and Condition 9 (Highways: Surface Water Discharge Prevention)

Location: Land On The South Side Of, Framlingham Road, Laxfield, Suffolk

b. To note the following comments submitted to Mid Suffolk District Council:

APPLICATION FOR PLANNING PERMISSION - DC/22/00494

Proposal: Planning Application - Demolition of existing barn and replace with 1no new dwelling as alternative scheme to DC/20/05665

Location: Little Meadows Farm, Banyards Green, Laxfield, IP13 8EU.

There were no objections to this application.

APPLICATION FOR PLANNING PERMISSION - DC/21/06384

Proposal: Planning Application. Demolition of existing agricultural buildings and erection of 2no residential units as alternative to original prior approval consent - DC/20/02781

Location: Land At The Packhouse, Badingham Road, Laxfield, Suffolk

Reason(s) for re-consultation: Amended plans received 21.02.22

There were no objections to this application. It was agreed, however, to endorse the comments made by a resident (public comment – 15 December 2021) regarding the issue of the 'Bull Pen' which is not included in

the plans. This has the potential to fall down if it remains in its current state and if it does, is very close to the neighbouring owners' land and has the potential to cause environmental damage.

APPLICATION FOR LISTED BUILDING CONSENT - DC/22/01029

Proposal: Application for Listed Building Consent - Works to facilitate conversion of existing annexe and outbuildings into 3no holiday lets with associated covered parking as per Design & Access/Heritage Statement.

Location: Manor Farm, Badingham Road, Laxfield, Suffolk IP13 8JA

There were no objections to this application.

5. Finance

- a. 22/03/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for February 2022 (previously circulated)
- b. 22/03/03 Review bank reconciliations for February 2022 (previously circulated)
- c. 22/03/04 Review performance v budget and monthly accounts for February 2022 (previously circulated)
- d. 22/03/05 To confirm the earmarked and restricted monies held in reserve accounts (previously circulated)
- e. 22/03/06 To note the Asset Register as at March 2022 (previously circulated)
- f. 22/03/07 To note the financial risk assessment has been checked as part of the review of all policies and procedures (Clerk)
- g. 22/03/08 To note that all Parish Councillors have reviewed their Register of Interests again and any changes have been fed through to the Clerk
- h. 22/03/09 To note again that the internal and external audit reports for 2020-21 and all supporting documentation are displayed on the Parish Council website
- i. 22/03/10 As requested by a resident, discuss Laxfield Museum's request for funding to pay for the use of the village hall at a cost of £125
- j. 22/03/11 To note thanks for £500 contribution to the Parish's jubilee celebrations from Heveningham Country Fair
- k. 22/03/12 To discuss the offer from the Allotment Society Laxfield to host a community nursery on Bickers Hill at a cost of £5 per annum
- l. 22/03/13 To confirm last meeting's discussion to fund **four** benches at a cost of £1 100 for the Bickers Hill allotments as part of the development of a community area
- m. 22/03/14 To discuss request from clerk (SI/Clerk)

6. Neighbourhood Plan

- a. 22/03/15 Neighbourhood Plan update (previously circulated) and referendum arrangements update (SI/DA)
- b. 22/03/16 To note that no monies had been spent on the NPG budget during February 2022

7. Community Land Trust Ltd

- a. 22/03/17 CLT update (report previously circulated)

8. Roads, Footpaths, Infrastructure, Green Areas

- a. 22/03/18 Discuss Highways issues (report previously circulated) including:
 - i. New SID location: agree to send letter to nearby resident as required by SCC
 - ii. Community self help training update
- b. 22/03/19 Gorams Mill Lane flood mitigation project update including community self help training (DA)
- c. 22/03/20 Mill Road project update (DA)
- d. 22/03/21 Green spaces working group update (note previously circulated)
- e. 22/03/22 To discuss a resident's concerns regarding the conflict of conducting a parish hedgerow survey and encouraging new hedgerows when developments on Bickers Hill and Mill Road have removed hedges

9. Correspondence and other issues

- a. 22/03/23 Update on plans to celebrate the Queen's Platinum Jubilee 2022 (SC)
- b. 22/03/24 As requested by a resident, discuss Laxfield's response to the Ukrainian humanitarian crisis including sponsorship of refugees (SI/clerk)
- c. 22/03/25 To note that a smart meter would be fitted in the Parish Room at the end of March 2022

- d. 22/03/26 To agree the terms of reference for the following (previously circulated):
 - I. Planning committee
 - II. Finance committee
 - III. Playing fields committee
- e. 22/03/27 To note that Laxfield Museum will be hosting the 'Companie of Merrie Folke' on 10 and 11 September 2022 (details previously circulated)

10. Date of next meeting

- a. Monday 11 April 2022 at 7 30 pm in the village hall.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern please do not hesitate to contact the parish clerk or a member of the council.

Karen Gregory (Parish Clerk), Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL

Tel: 01728 638061 (Home); Email: laxfieldparishclerk@gmail.com

www.laxfield.online