



PARISH COUNCIL MEETING

Monday 12 February 2024 at 7 30 pm in the Parish Room

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Membership

- a. 24/02/01 Signing of declaration of acceptance of office – new councillor, Sarah Ellis

4. Approval of minutes

- a. 24/02/02 Approval of minutes from Parish Council meeting held on 8 January 2024

5. Planning

a. To update on the following planning issues as appropriate:

- I. building development on the East side of Bickers Hill (clerk)
- II. Blacksmith's Way development:
 - a) Mill Close connecting footpath (AL)
 - b) 'footpath' on bend on Framlingham Road
 - c) piece of land on Blacksmith's Way (clerk)

6. Finance

- a. 24/02/03 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for January 2024 (previously circulated)
- b. 24/02/04 Review bank reconciliations for January 2024 (previously circulated)
- c. 24/02/05 Review performance v budget and monthly accounts for January 2024 (previously circulated)
- d. 24/02/06 To confirm that the precept demand has been submitted and accepted
- e. 24/02/07 To confirm that the parish council's zoom subscription has been terminated
- f. 24/02/08 To discuss January overtime payment for the clerk of 8 hours

7. Neighbourhood Plan

- a. 24/02/09 Update on draft Laxfield Design Guide (SI)

8. Roads, Footpaths, Infrastructure, Green Areas

- a. 24/02/10 To note highways group update (previously circulated) highlighting issues as appropriate including:
 - i. Bickers Hill Speed Limit Order (SLO) update (DA)
 - ii. Village Map sign refurbishment update
 - iii. Mill Road proposals (DA)
 - iv. QLS signs (DM/DA)

- b. 24/02/11 Green Spaces Group update (RS) highlighting issues as appropriate including:
 - i. discussion on purchasing a passive audio/ultrasonic recorder for the parish at a cost of £947.00
 - ii. discussion on funding the improvement of footpath – allotments (RS/clerk)
- c. 24/02/12 Footpath report update (RS – previously circulated)
- d. 24/02/13 Update on tank pond conveyancing (clerk)
- e. 24/02/14 Update on memorial refurbishment (clerk)
- f. 24/02/15 To note that the annual maintenance of the village pond will be carried out during February
- g. 24/02/16 Request from resident for funding to make good the potholes in the car park area of the playing field (clerk)
- h. 24/02/17 To note update from Mike Turton regarding the first meeting of the wildlife group to be carried over to March meeting
- i. 24/02/18 Request from a resident to take action about the car in a ditch on Station Road
- j. 24/02/19 Resident request to purchase a new replacement dog litter bin (left of Baptist Church) and new 'no fouling' notices (SS/clerk - information previously circulated)

9. Correspondence and other issues

- a. 24/02/20 To note that the review of the parish council's policies and procedures will continue during February and brought to the March meeting for sign off
- b. 24/02/21 Update on plans for the community engagement afternoon to be held on Saturday 23 March 2024 from 12 – 3 pm (ALL)
- c. 24/02/22 Update on adoption of new email addresses (RS)
- d. 24/02/23 Update on plans for the 80th anniversary of D Day on 6/6/24 (ALL)
- e. 24/02/24 Discussion about two large museum items currently at Stowmarket Food Museum requiring rehousing within Laxfield parish (information previously circulated – clerk/Laxfield Museum)
- f. 24/02/25 To review applications for the Rix oil syndicate rebate (previously circulated)
- g. 24/02/26 To note thanks to Cllr Linder for the locality award allocation to Laxfield pre-school (clerk)
- h. 24/02/27 Issue raised by a resident regarding car park at Blacksmith's Way (clerk)
- i. 24/02/28 Second defibrillator update (SI/DA)

10. Date of next meeting – **Monday 11 March 2024.**

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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