



# PARISH COUNCIL MEETING

**Monday 13 January 2025 at 7 pm in the Parish Room**

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Karen Gregory, Parish Clerk

## **OPEN FORUM**

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To receive reports from district and county councillors

## **AGENDA**

### **1. Apologies and approval of absences**

### **2. Declarations of interest**

### **3. Approval of minutes**

- a. 25/01/01 Approval of minutes from Parish Council meeting held on 11 November 2024

### **4. Planning**

- a. **Note the following decisions made by Mid Suffolk District Council:**

#### **NON MATERIAL AMENDMENT TOWN AND COUNTRY PLANNING ACT 1990**

Proposal: Application for Non Material Amendment relating to DC/19/00156 - Changes to Plots 16, 17, 18 and 19 as detailed in supporting covering letter. Location: Phase 2 Land To The East Of, Mill Road, Laxfield, Suffolk

**DC/24/04621 Proposal & Location of Development:** Notification of Works to Trees in a Conservation Area - Reduce lateral limbs of 1 No. Beech by 2.5m and top canopy by 3m. Rose Cottage, High Street, Laxfield, Woodbridge Suffolk IP13 8DX

#### **DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990**

Proposal: Discharge of Conditions Application for DC/22/05731 - Condition 7 (Land Contamination)

Location: Building Yard, Badingham Road, Laxfield, Suffolk

#### **DC/24/04473 PLANNING PERMISSION**

**Proposal & Location of Development:** Householder Application - Construction of 28No. Solar Panels and EV charging point. 2 Pump Lane, Laxfield, Woodbridge, Suffolk, IP13 8FA

#### **DC/24/01549 PLANNING PERMISSION**

**Proposal & Location of Development:** Erection of replacement dwelling and 3-bay garage with room above. Little Boats Hall, Badingham Road, Laxfield, Woodbridge Suffolk IP13 8HU

#### **NON MATERIAL AMENDMENT TOWN AND COUNTRY PLANNING ACT 1990**

**Proposal:** Application for a Non Material Amendment relating to DC/19/00156 - Changes to Plots 13, 14 and 15 as detailed in supporting covering letter. **Location:** Land To The East Of, Mill Road, Laxfield, Suffolk

## **DISCHARGE OF CONDITION TOWN AND COUNTRY PLANNING ACT 1990**

**Proposal:** Discharge of Conditions Application for DC/24/03196 - Condition 3 (Biodiversity Enhancement Measures)

**Location:** 25 Jubilee Close, Laxfield, Woodbridge, Suffolk IP13 8DQ

**b. Note the comments submitted to Mid Suffolk District Council regarding the following applications are available on the MSDC website and Laxfield parish council website:**

**APPLICATION FOR LISTED BUILDING CONSENT - DC/24/05101**

**Proposal:** Application for Listed Building Consent - All works been carried out to use the Barn as a working showroom. Any works carried out sympathetically have left original features in place. Installation of Log burner, Internal glazing unit behind original barn doors (north gable), Removal of asbestos roof of lean too building and replaced with metal corrugated sheet, Installation of temporary stud wall dividing retail space and storage, Plywood screen covering old doors on south elevation. Location: Aldridges Farm, Fressingfield Road, Laxfield, Woodbridge Suffolk IP13 8EN  
*No objections*

**APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/24/05201**

**Proposal:** Application for works to a tree in a Conservation Area - Reduce 1 No Ash Tree in height from 13 m to 10 m and in width from 9 m to 7 m to control size.

**Location:** 3 Guildhall Cottages, High Street, Laxfield, Woodbridge Suffolk IP13 8DU

*No objections*

**APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/24/05219**

**Proposal:** Notification of Works to Trees in Conservation Area - Reduce row of mixed trees to 8 FT.

**Location:** Church View, High Street, Laxfield, Woodbridge Suffolk IP13 8DU

*No objections*

**c. Update on the following planning issues:**

- I. building development on the East side of Bickers Hill and correspondence with MSDC regarding the matters raised
- II. Blacksmith's Way development - Mill Close connecting footpath (AL)

## **5. Finance**

- a. 25/01/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for November and December 2024 (previously circulated)
- b. 25/01/03 Review bank reconciliations for November and December 2024 (previously circulated)
- c. 25/01/04 Review performance v budget and monthly accounts for November and December 2024 (previously circulated)
- d. 25/01/05 Discuss and agree Finance committee's budget proposal for 2025 – 2026 (previously circulated)
- e. 25/01/06 Agree precept demand for 2025 – 2026 (previously circulated)
- f. 25/01/07 Agree cemetery fees for 2025 – 2026 (see notes from Finance committee meeting)
- g. 25/01/08 Agree that SALC will be retained as the internal auditor for Laxfield's Parish Council financial accounts 2024 – 2025 (clerk)
- h. 25/01/09 Update regarding the PWLB loan for the village hall (clerk)

## **6. Neighbourhood Plan**

- a. 25/01/10 Update on draft Laxfield Design Guide and agree details of the public event to be held early in 2025

## **7. Roads, Footpaths, Infrastructure, Green Areas**

- a. 25/01/11 Note action points from GSG meeting held on 7 January (previously circulated)
- b. 25/01/12 Final update on tank pond conveyancing (clerk)
- c. 25/01/13 Agree date for Spring 2025 litter pick (clerk)
- d. 25/01/14 Update on village pond action points raised at the last meeting (clerk)
- e. 25/01/15 Note that the materials for the copper bowl for the new cemetery's contemplation area have been purchased and the bowl is currently being made. Discuss action plan for the area (clerk)
- f. 25/01/16 Note that the request for hedging and trees from MSDC has been made and the order placed
- g. 25/01/17 Discuss cutting back the laurel bush and hedge in the churchyard (clerk)

## 8. Correspondence and other issues

- a. 25/01/18 Final update on playground refurbishment project (SE/clerk)
- b. 25/01/19 Second defibrillator update and progress of the listed building consent application (SI)
- c. 25/01/20 Discuss review of the parish council's policies and procedures during January and February 2025 for sign off at March 2025 PC meeting
- d. 25/01/21 Review the senior Christmas lunch held during December (covered in open forum)
- e. 25/01/22 Discuss progress to date on the recruitment process for a new clerk
- f. 25/01/23 Discuss the chair vacancy which will become available from May 2025
- g. 25/01/24 Note the Rix Petroleum syndicate rebate of £207.08 and agree how to distribute monies (clerk)
- h. 25/01/25 Discuss request for a donation from SARS (Suffolk Accident Rescue Scheme)
- i. 25/01/26 Discuss request for a donation from Headway Suffolk
- j. 25/01/27 Discuss support for Laxfield museum events during 2025 (clerk)
- k. 25/01/28 Discussion regarding devolution and Joint Local Plan (information previously circulated) (Open Forum – HL)

Date of next meeting – **Monday 10 February 2025 at 7 pm in the parish room.**

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

**Karen Gregory (Parish Clerk), Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL**

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