



PARISH COUNCIL MEETING

Monday 10 November 2025 at 7:00pm in the Guildhall Parish Room

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Peter Lowe, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To discuss reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 25/11/01 Approval of minutes from Parish Council meeting held on 13 October 2025

4. Planning

- a. Note the following decisions made by Mid Suffolk District Council:

CONSENT GRANTED - DC/25/03557

Proposal: Discharge of Conditions Application for DC/25/01214 - Condition 4 (Biodiversity Enhancement Strategy)

Location: Wheatside, Rowes Hill, Laxfield, Woodbridge Suffolk IP13 8HZ.

CONSENT GRANTED - DC/25/04190

Proposal: Notification of works to trees in a Conservation Area - T1 - European Lime to be crown raised by 1.5m-3m over the Suffolk House garden, lower limbs to also be target pruned. T2- small Eucalyptus to be reduced in height, small Himalayan Birch to be removed to ground level to allow the larger more appropriately planted tree to flourish. T5 - Hornbeam to be crown raised by 1-2m and crown reduced by 1-1.5m. T6 - Eucalyptus to be removed to ground level. T7- small weeping judus tree to be target pruned to bring back shape. T8- Large Walnut to be deadwood for safety.

Location: Suffolk House, High Street, Laxfield, Woodbridge Suffolk IP13 8DU.

CONSENT GRANTED - DC/25/04180

Proposal: Notification of works to trees in a Conservation Area; T1 - Weeping Willow fell to ground level. Re-plant new 4m Cherry in garden to replace amenity value.

Location: 1 Pump Lane, Laxfield, Woodbridge, Suffolk IP13 8FA.

PLANNING PERMISSION PARTIALLY GRANTED - DC/25/04115

Proposal: Application for Non-Material Amendment relating to DC/21/05042 - Alterations to PV layout, windows and doors, external patio, decking, and pond.

Changes to layout, windows and doors, external patio and decking were approved. However, the proposed re-location of the pond is considered material and cannot be approved. The pond in its approved location assimilates with the new mixed native woodland, creating a wildlife focused corner within the site. The newly proposed location of the pond appears more an aesthetic garden feature and will have significant visual impact upon the appearance of the domestic garden.

Location: The Hyde, Gorams Mill Lane, Laxfield, Woodbridge Suffolk IP13 8DN.

PLANNING PERMISSION GRANTED - DC/25/04510

Proposal: Non-material Amendment to OL/88/03 / Reserved Matters 1356/03 to include reference to the originally approved drawings.

Location: The Brambles, The Street, Laxfield, IP13 8DZ.

b. Note the following planning decisions under consideration by Mid Suffolk District Council:

APPLICATION FOR PLANNING PERMISSION - DC/25/04637

Proposal: Notification of works to trees in a Conservation Area - T1- Cordyline- Removal of 2x main leaders to bring back into shape. T2- Dead tree(species unknown)- removal to ground level T3- Hazel- removal of lower over extended limb.

Location: Dairy House High Street Laxfield Woodbridge Suffolk IP13 8DU.

Application received: 18 October 2025.

APPLICATION FOR PLANNING PERMISSION - DC/25/04656

Proposal: Notification of works to trees in a Conservation Area - T1 a Horse Chestnut – removal.

Location: All Saints Church, Church Walk Laxfield Suffolk.

Application received: 20 October 2025

c. Update on the following planning point:

- i. *Royal Oak Public House:* Planning regulations for outside gazebos and issues with exterior lighting.

5. Finance

- a. 25/11/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for October 2025 (previously circulated)
- b. 25/11/03 Review bank reconciliations for October 2025 (previously circulated)
- c. 25/11/04 Review performance vs budget and monthly accounts for October 2025 (previously circulated)

6. Mid Suffolk District Council Infrastructure Team visit on 27 October

- a. 25/11/05 Update on MSDC visit to Playing Field / Pavilion to review current condition of assets and potential Section 106, District CIL and other funding schemes (OH/SE)

7. Village Consultation event in January 2026

- a. 25/11/06 Discuss gathering pre-consultation feedback and holding event in Village Hall to discuss three areas for improvement - Village Pond, River Pollution and Playing Field/Pavilion (RS/Clerk)

8. Roads, Footpaths, Infrastructure, Green Areas

- a. 25/11/07 EV Charging bays suspended scheme (Clerk)
- b. 25/11/08 Tree Survey report findings and procurement (RS)
- c. 25/11/09 Update on unfinished path between Billingford Grove (Blacksmith's Way) and Mill Close (DM/Clerk)
- d. 25/11/10 £1,000 of funding awarded for new Village Sign (DM)

9. Correspondence and other issues

- a. 25/11/11 Laxfield 800 anniversary update (David Leng)
- b. 25/11/12 Update on Remembrance Sunday event and British Royal Legion Poppy appeal (Carlton Sands)
- c. 25/11/13 Autumn Litter pick update (Clerk)
- d. 25/11/14 Funding requests from Community Groups and Voluntary Organisations:
 - Parochial Church Council request for subsidy payment for the Newsletter
 - Request for £1200 funding allocation - Laxfield Christmas Dinner for the Elderly
 - Funding request from Citizens Advice Bureau
 - FOALS funding for Easter Event
- e. 25/11/15 Changing or improving the venue for Parish Council meetings (DM/RS)

Date of next meeting

- a. The date of the next meeting is Monday 12 January 2026 at 7:00 pm in the PARISH ROOM.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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