



PARISH COUNCIL MEETING

Monday 14 September 2026 at 7:00pm in Laxfield Baptist Church

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Peter Lowe, Parish Clerk

OPEN FORUM

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes.
- To discuss reports from district and county councillors

AGENDA

1. Apologies and approval of absences

2. Declarations of interest

3. Approval of minutes

- a. 26/09/01 Approval of minutes from Annual Parish Council Meeting held on 13 July 2026

4. Planning

- a. Note the following decisions made by Mid Suffolk District Council:

Planning permission granted with conditions - DC/26/01573

Proposal: Change of use of Chapel of Rest (Use Class E) to 1 no. residential dwelling (Use Class C3). *Location:* Former Chapel Of Rest, Adjacent To The Brambles, The Street, Laxfield IP13 8DZ.

Discharge of Conditions Consent - DC/26/02248

Proposal: Discharge of Conditions Application for DC/26/01200 - Condition 3 (Biodiversity Enhancement Measures). *Location:* 20 Noyes Avenue, Laxfield, IP13 8EB.

Planning permission refusal - DC/26/01741

Proposal: Householder Application for an extension to existing property to form new living accommodation. *Location:* 1 Rookery Farm Cottage, Badingham Road, Laxfield, IP13 8JA.

Planning permission granted - DC/26/02466

Proposal: Application for Consent to Display Advertisements - Retention of installation of replacement wall mounted signs, amenity boards and poster signs. *Location:* Royal Oak Inn, High Street, Laxfield, IP13 8DH.

Planning permission granted - DC/26/02515

Proposal: Application for Listed Building Consent - Installation of replacement signage and painting of building exterior. *Location:* Royal Oak Inn, High Street, Laxfield, IP13 8DH.

Planning permission granted - DC/26/02360

Proposal: Householder Application - Conversion of garage to form Garden Room/Games Room; and Erection of new lean to shed to north elevation of existing Garage. *Location:* Sunnyside Farm, Gorams Mill Lane, Laxfield, Woodbridge Suffolk IP13 8DN.

Discharge of Conditions Consent - DC/26/02284

Proposal: Discharge of Conditions Application for DC/24/05044 - 8 (Schedule Of Repairs), 9 (Fenestration), 10 (Wall Cladding), 11 (Roof Cladding), 12 (Eaves and Verges), 13 (Rainwater Goods), 14 (Hard Surfacing), 16 (External Staircase), 18 (Bat Licence), 19 (Great Crested Newt Licence), 20 (Biodiversity Enhancement Strategy) and 21 (Wildlife Sensitive Design Scheme). *Location:* Laxfield House, Dennington Road, Laxfield, IP13 8HJ.

Planning permission granted - DC/26/03278

Proposal: Application for works to trees in a Conservation Area - T1- Copper Beech - Crown reduce by 1-1.5M, remove all deadwood over 25mm and crown raise over roadside by 1M. T2- Yew - Crown reduce by 0.5-1M and remove all deadwood over 25mm. T3- Yew - Crown reduce by 0.5-1M, remove all deadwood over 25mm and sever ivy at base of tree. T4- Corkscrew Willow - Re-pollard to original pollard points and sever Ivy at base. All Works carried out to BS3998, British standards for tree works. *Location:* The Old Manse, The Street Laxfield, IP13 8DZ.

Planning permission granted with conditions - DC/26/02700

Proposal: Householder Application - Erection of a single storey, flat roofed detached workshop. *Location:* The Hyde, Gorams Mill Lane, Laxfield, Woodbridge Suffolk IP13 8DN.

Agricultural determination granted with condition - DC/26/03392

Proposal: Application to determine if Prior Approval is required for a Proposed: Formation, Alteration or Maintenance of Private Ways for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6, Class A - Construction of new farm track. *Location:* Scoggings Farm, Dennington Road, Laxfield, Woodbridge Suffolk IP13 8HJ.

- b. Note that comments submitted to Mid Suffolk District Council regarding the following applications are available on the MSDC website portal and Laxfield parish council website:

Application for planning permission - DC/26/02996

Proposal: Householder Application -for a timber framed, single storey, detached cartlodge for use as secure parking, digger store, logstore, and workshop. *Location:* Martins Badingham Road Laxfield Woodbridge Suffolk IP13 8HT.

Application for planning permission - DC/26/03197

Proposal: Application under Section 73 of The Town and Country Planning Act 1990 for DC/26/01200 (Householder extension) for the variation of Condition 2 (Approved Plans and Documents). *Location:* 20 Noyes Avenue, Laxfield, IP13 8EB.

Application for planning permission - DC/26/03358

Proposal: Application for works to a tree in a Conservation Area - T1: Beech- Reduce branches back to 3 Elm Lodge Northern boundary fence line. T1 forms part of an unmanaged hedge line to the rear (South) of 4 Guildhall Cottages IP13 8DU. *Location:* 3 Elm Lodge Road, Laxfield, IP13 8ET.

Application for planning permission - DC/26/03356

Proposal: Application for works to Trees in a Conservation Area - Fell 2 No. Thuja (T1 and T2), Fell 1 No. Prunus (T3). *Location:* 3 Elm Lodge Road, Laxfield, IP13 8ET.

Application for planning permission - DC/26/00905

Proposal: Householder Application for erection of a garage and shed. *Location:* Birdcage, Pump Lane, Laxfield, IP13 8FA.

Application for planning permission - DC/26/03245

Proposal: Full Planning Application - Construction of garage (Addition to Plot 3 of commenced planning permission DC/20/05953). *Location:* Plot 3, Land at Pump Lane, Laxfield, Suffolk.

5. Finance

- a. 26/09/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for July and August 2026 (previously circulated)
- b. 26/09/03 Review bank reconciliations for July and August 2026 (previously circulated)
- c. 26/09/04 Review of current spend and income for 5 months of 2026/27 (previously circulated), and discussion of grant applications to MSDC, SCC and Heveningham Hall.

6. River Blyth pollution

- a. 26/09/05 Regular update (CB)

7. Resignations and recruitment

- a. 26/09/06 Recruitment process for Parish Clerk & RFO, as well as Councillor resignation (RS)

8. Emergency Planning for Laxfield

- a. 26/09/07 Outline template and next steps (RS/Clerk)

9. Roads, Footpaths, Infrastructure, Green Areas

- a. 26/09/08 Cemeteries Maintenance Contract change (DM/RS)
- b. 26/09/09 Water connection and tap for new cemetery (Clerk)
- c. 26/09/10 Consultation with young people questionnaire (OH/Clerk)
- d. 26/09/11 People's Climate Emergency Briefing film screening (RS)
- e. 26/09/12 Cricket club lease (OH/Clerk)
- f. 26/09/13 Speed Indicator Devices update (DM)
- g. 26/09/14 Village pond improvement update (OH/RS/CB)
- h. 26/09/15 Playground apparatus repair quote (OH)
- i. 26/09/16 Secure storage unit for Public Rights of Way maintenance tools (RS)

10. Correspondence and other issues

- a. 26/09/17 Insurance renewals (Clerk)
- b. 26/09/18 Update from Parish Council Market Stall on 5 September 2026 (RS)
- c. 26/09/19 Autumn Litter Pick on 10 October (RS)
- d. 26/09/20 Scrap metal collection funds update (RS/OH)
- e. 26/09/21 New dog bin on Wilby Lane (Clerk)
- f. 26/09/22 Councillor membership vacancy for Planning and Grounds Committees (RS)

Date of next meeting

- a. The date of the next meeting will be Monday 12 October 2026 at 7:00 pm at Laxfield Baptist Church

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

Peter Lowe (Parish Clerk), 21 Talbot Road, Laxfield, Woodbridge, Suffolk IP13 8FP

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