



PARISH COUNCIL MEETING

LAXFIELD PARISH COUNCIL MEETING MINUTES

Monday 9 October 2023 at 7 30 pm in the Parish Room

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OPEN FORUM

Five members of the public attended the open forum.

Two residents confirmed that they had been issued with a licence for the new bench previously agreed by the Parish Council. It was also agreed that the parish council would trim the tree in that area and remove the old bench. Thanks were given for the council's support and thanks were also given for the cheque for the Royal British Legion for the memorial wreath.

A resident commented that the trees at the Jubilee Close junction were too low and required trimming. The clerk to contact the tree warden to progress.

A resident attending on behalf of Laxfield FC commented on the poor state of the pavilion both inside and out and requested funding to upgrade and replace a number of items. The resident agreed to obtain prices for the proposed works and this would be considered at the next meeting.

Two residents from Stradbroke attended the Open Forum to outline details of their Good Neighbour Scheme (GNS). This enabled Laxfield to gain a full understanding of GNS and the item is covered at a later item in the meeting. Thanks were given to the residents for a very informative discussion.

A resident raised an issue regarding a parked van at The Link which was obstructing drivers' vision at the junction. The owner of the van had removed it from this area previously but it had appeared again. S Innes to discuss with the van owner.

Reports had been received from county and district councillors and are available on the website. Cllr Hopfensberger, covering for Cllr Gould, had sent their apologies. Cllr Linder, district councillor attended part of the meeting.

MINUTES

Attendees: D Alchin, S Clarke, O Hackett, S Innes (Chair), D Martindale, L Sharman, R Sutton, S Sutton.

1. Apologies and approval of absences

None.

2. Declarations of interest

None.

3. Approval of minutes

- a. 23/10/01 Minutes from Parish Council meeting held on 11 September 2023 were approved. Proposed R Sutton, seconded D Alchin, AIF.

4. Planning

a. **The following decisions made by Mid Suffolk District Council were noted:**

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/22/05732 - Condition 3 (Fire Hydrants), Condition 9 (Biodiversity Enhancement Strategy) and Condition 11 (Landscaping Scheme)

Location: Phase 2, Land On The West Side Of, Bickers Hill Road, Laxfield, IP13 8FF

PLANNING PERMISSION

Proposal & Location of Development: Full Planning Application - Erection of 1 no. single-storey dwelling attached to a current outbuilding, with access from Flatmans' Lane.

Orchard Cottage, High Street, Laxfield, Woodbridge Suffolk IP13 8DX

LISTED BUILDING CONSENT DC/23/03816

Proposal & Location of Development: Application for Listed Building Consent - Erection of 'L' shaped rear covered area.

Co-op Food Store, High Street, Laxfield, IP13 8DH

PLANNING PERMISSION PDC/23/03815

Proposal & Location of Development: Planning Application - Erection of 'L' shaped rear covered area.

Co-op Food Store, High Street, Laxfield, IP13 8DH

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/23/01115 - Condition 3 (Eaves and Verges)

Location: Aldridges Farm, Fressingfield Road, Laxfield, Woodbridge Suffolk IP13 8EN

PERMISSION GRANTED DC/23/04132

Proposal & Location of Development: Application for works to trees in a Conservation Area - Re- pollard 4No Tillia sp. at the front of the property (T1 to T4 on sketch). The Villa, High Street, Laxfield, Woodbridge Suffolk IP13 8DU

DISCHARGE OF CONDITION(S) TOWN AND COUNTRY PLANNING ACT 1990

Proposal: Discharge of Conditions Application for DC/23/02676 - Condition 4 (Biodiversity Enhancement Layout)

Location: Fourwinds, Badingham Road, Laxfield, Woodbridge Suffolk IP13 8HT

b. **The following comments submitted to Mid Suffolk District Council were noted:**

APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/23/04477

Proposal: Application for works to a tree in a Conservation Area - Re-pollard back to previous points 1No Willow Tree to side of property. Location: Rose Cottage, High Street, Laxfield, Woodbridge Suffolk IP13 8DX

No objections

APPLICATION FOR LISTED BUILDING CONSENT - DC/23/03344

Proposal: Application for Listed Building Consent - Removal of existing roof coverings and recover using new materials.

Location: Laxfield Baptist Chapel, High Street, Laxfield, Woodbridge Suffolk IP13 8DU

No objections

APPLICATION FOR WORKS TO TREE(S) IN A CONSERVATION AREA - DC/23/04544

Proposal: Application for works to a tree in a Conservation Area - Fell 1No Ash Tree due to basal decay

Location: 1 Elm Lodge Road, Laxfield, Woodbridge, Suffolk IP13 8ET

No objections

c. **The following planning issues were discussed:**

I. building development on the East side of Bickers Hill

A summary of comments had been received from Daniel Cameron – MSDC planning department and were noted. It was agreed that the clerk would revert to MSDC planning again to progress the outstanding issues and the issues which appear to be drifting without resolution.

II. Blacksmith's Way development – footpath

D Alchin confirmed that A Linder, district councillor, was progressing the issue with Bron Curtis - MSDC planning department and would update the meeting when a response had been received.

5. Finance

- a. 23/10/02 BACs payments, direct debits and receipts as listed in Register of Payments for September 2023 were authorised. Proposed R Sutton, seconded D Martindale, AIF.
- b. 23/10/03 Bank reconciliations for September 2023 were reviewed and authorised. Proposed S Clarke, seconded L Sharman, AIF.

- c. 23/10/04 Performance v budget and monthly accounts for September 2023 were reviewed. Proposed L Sharman, seconded S Innes, AIF.
- d. 23/10/05 The clerk confirmed that Barclays had informed the clerk that they would be changing the parish council bank accounts to ones more appropriate for a local government organisation. This would be an internal process and should not affect the service other than when the actual transfer takes place.

6. Neighbourhood Plan

- a. 23/10/06 S Innes confirmed that the draft Laxfield Design Guide should be received by the end of the week and she would circulate to the council for feedback and comments.

7. Roads, Footpaths, Infrastructure, Green Areas

- a. 23/10/07 Highways group update was noted and the following points raised:
 - i. Mill Road development proposals – no update
 - ii. White lining expenditure by parish council – no update
 - iii. It was noted that the new SID for Vicarage Road had been received and was now in place.
- b. 23/10/08 The footpath report was noted and the following highlighted:
 - i. A successful meeting had been held with the SCC PROW officer and a number of footpath issues had been highlighted and it was agreed that they would be progressed. One of these is to look at improvements to the footpath running from Sunnyside Farm and the hedge to the allotments. Also to see if that part of the footpath running through the allotments adjacent to the hedge with Sunnyside Barn can be included in improvements. It was agreed that Laxfield Parish Council would take on the Laxfield grass cutting programme from 2024. R Sutton to link with the PROW officer again to progress this.
 - ii. R Sutton agreed to progress the broken sign on Cake Street and it would be reinstated as issue no 35 on the highways summary for monitoring purposes.
- c. 23/10/09 R Sutton gave an update about the latest GSG meeting and highlighted the following points:
 - i. A meeting had been held with Swifts SOS and recommendations made which would be progressed.
 - ii. A meeting had been held with SWT and a report had been received making recommendations. This would be reviewed at the next GSG meeting in detail but the suggestion to include wildflowers around the fruit trees at the edge of the playing field was agreed. The clerk to progress the order with MSDC.
- d. 23/10/10 It was agreed to apply for £400 funding from the MSDC initiative 'Pride in Your Place' for outside work to be completed at the pavilion.
- e. 23/10/11 D Alchin stated that a productive meeting had been held between Laxfield CLT, MSDC and Hastoe Housing Association. D Alchin requested that information from the neighbourhood plan be provided. S Innes to progress.
- f. 23/10/12 It was confirmed that the application for the 2023/24 free Trees, Hedgerows and Wildflowers Scheme would be submitted by the clerk by the end of the month.
- g. 23/10/13 S Sutton updated that a Pavilion development group meeting had been held after a long break. Ball park figures had been provided for all aspects of the proposed refurbishment and these would be discussed further at the next pavilion meeting.
- h. 23/10/14 It was confirmed that the Laxfield Autumn/Winter 2023 litter pick would be held on Saturday 28 October 2023.
- i. 23/10/15 S Innes confirmed that the tank pond conveyancing had resumed and progress was now being made.
- j. 23/10/16 It was noted that the parish council's allotment site rent at a cost of £5 per annum had been renewed. Discussions would take place at the next meeting regarding maintenance and development of the plot. In the meantime, S Innes would liaise with D Alchin to provide cardboard to cover the plot.

8. Correspondence and other issues

- a. 23/10/17 It was agreed that the scrap metal collection had been a great success and thanks were given to O Hackett and his friends who were instrumental in the organisation and collection on the day. The clerk to thank the individuals on behalf of the PC. It was confirmed that £2 016.60 had been raised and would be available for village groups to apply for funding for projects. The clerk to advertise and progress. Applications would be discussed at the next parish council meeting in November.
- b. 23/10/18 The 80th anniversary of D Day on 6/6/24 will be carried over to the next meeting.

- c. 23/10/19 The Good Neighbour Scheme (GNS) had been discussed at the open forum. It was agreed that O Hackett would complete further investigations regarding the requirements for Laxfield and it would be discussed again at the next meeting.
- d. 23/10/20 It was agreed that D Martindale would progress the new email addresses for Laxfield parish councillors and clerk with Suffolk Cloud.
- e. 23/10/21 It was noted that the Laxfield Relief/museum filing cabinet issue raised at the last meeting had been resolved and the cabinet was no longer required. It was agreed to fund the hire of the village hall for Museum events. Proposed S Innes, seconded D Alchin, AIF.
- f. 23/10/22 A resident had raised an issue about parking on Mill Road and cars being sold from one residence. The clerk to progress.
- g. 23/10/23 The clerk highlighted that the new defibrillator was still not in place and she had reached an impasse in getting it put in position. S Innes to progress.
- h. 23/10/24 The village hall committee had suggested that a community engagement event be held to attract new people to the different organisations and groups within the parish. This would be progressed early Spring 2024.
- i. 23/10/25 The confidential waste disposal costs for historic parish council, village hall and Laxfield Relief material was agreed. The clerk to progress. Proposed S Innes, seconded D Martindale, AIF.
- j. 23/10/26 It was confirmed that an application for the road closure at the war memorial for Remembrance Sunday on 12 November 2023 had been submitted.
- k. 23/10/27 The Dementia Friends Scheme information previously circulated was noted.
- l. 23/10/28 It was agreed to move the APM and APCM meeting from 13/5 to 20/5/24.

Meeting finished at 9 30 pm.

9. Date of next meeting – Monday 13 November 2023.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

Karen Gregory (Parish Clerk), Hill Farm Barn, Framlingham Road, Badingham, Suffolk IP13 8JL

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