



PARISH COUNCIL MEETING

LAXFIELD PARISH COUNCIL MEETING MINUTES

Monday 10 June 2024 at 7 30 pm in the Parish Room

www.laxfield-pc.gov.uk

OPEN FORUM

One resident attended the meeting.

A resident had highlighted the state of the litter bin outside the church gates which was often overflowing and requested that it be removed. It was agreed not to remove the bin but to monitor the situation look at installing an additional bin.

A resident had highlighted that planning permission for a number of properties at Pump Lane had now expired. It was agreed to monitor the situation.

A resident had highlighted the number of cars parked at Vicarage Road/Market Street creating a potential hazard. The clerk had reported this again to SCC Highways and S Innes agreed to speak to the residents parking close to the junction.

A resident wanted to bring attention to the Laxfield CLT report in the APM booklet. They expressed concern at the CLT proposals to build on the 'prefab site' on Bickers Hill and the effect this would have on the wildlife in this area. This item is covered at item 9f 24/06/24.

Due to the impending election, Cllr Rout, did not attend the meeting. Reports had already been received from MSDC and Cllr Linder and these are available on the website. Cllr Linder attended and also gave a verbal report.

MINUTES

1. Apologies and approval of absences

Apologies were received and approved from D Alchin, L Sharman and K Gregory (clerk).

2. Declarations of interest

S Ellis and D Martindale declared an interest in item 9f 24/06/24.

3. Approval of minutes

- a. 24/06/01 Minutes from the Annual Parish Council meeting held on 20 May 2024 were approved. Proposed S Innes, seconded S Clarke, AIF.

4. Planning

- a. **The following decisions made by Mid Suffolk District Council were noted:**
NON MATERIAL AMENDMENT TOWN AND COUNTRY PLANNING ACT 1990 Amendment details approved
Proposal: Application for a Non Material Amendment relating to DC/19/00156 - As per attached covering letter and revised plans.
Location: Phase 2 Land To The East Of, Mill Road, Laxfield, Suffolk

AGRICULTURAL DETERMINATION - DC/24/01890 Formal approval not required

Proposal: Application to determine if Prior Approval is required for a Proposed: Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 - Erection of building for storage of crops, fertiliser, seed and machinery.

Location: Yew Tree Farm, Station Road, Laxfield, Woodbridge Suffolk IP13 8HG

DC/24/01586 PLANNING PERMISSION GRANTED

Proposal & Location of Development: Full Planning Application - Extension to barn Buildings At, Park Field Farm, Dennington Road, Laxfield Suffolk

b. The following planning issues were discussed:

- a. building development on the East side of Bickers Hill – carried over to July meeting
- b. Blacksmith's Way development:
 - a) Mill Close connecting footpath – Cllr Linder still trying to progress
 - b) 'footpath' on bend on Framlingham Road – it was noted that the parish council were still trying to progress a meeting with SCC.

5. Finance

- a. 24/06/02 BACs payments, direct debits and receipts as listed in Register of Payments for May 2024 were authorised. Proposed S Sutton, seconded S Clarke, AIF.
- b. 24/06/03 Bank reconciliations for May 2024 were approved. Proposed S Sutton, seconded S Ellis, AIF.
- c. 24/06/04 Performance v budget and monthly accounts for May 2024 were noted. Proposed S Ellis, seconded S Clarke, AIF.
- d. 24/06/05 The April/May overtime payment for the clerk of 12 hours was approved. Proposed O Hackett, seconded R Sutton, AIF.
- e. 24/06/06 The clerk as the Responsible Financial Officer (RFO) was approved. Proposed D Martindale, seconded P Bicheno. AIF.
- f. 24/06/07 The insurance for the vintage vehicle was reviewed and will be renewed in June 2024.

6. Audit

- a. 24/06/08 It was noted that all audit documentation had been submitted to PKF Littlejohn for the external audit. The Exercise of Public Rights will take place between 4 June and 16 July 2024 and the information is displayed on the noticeboard.

7. Neighbourhood Plan

- a. 24/06/09 Update on draft Laxfield Design Guide – to be carried over to July meeting.

8. Roads, Footpaths, Infrastructure, Green Areas

- a. 24/06/10 The following highways and green spaces issues were discussed and noted:
 - i. Market Street pavement issue – update carried over to July meeting
 - ii. Improvements to footpaths FP15 and FP34 were due to start on 17 June 2024.
 - iii. A meeting had been held with Sustrans in May and a further meeting would be held in July. Application for funding to support projects had been started.
 - iv. The south side hedgerow had started to encroach on Footpath 12. It was agreed that the parish council would investigate improving it.
 - v. It was agreed that R Sutton would discuss replacing the planks across the ditch on permissive path with the landowner.
- b. 24/06/11 The footpath report, previously circulated, was noted.
- c. 24/06/12 There was no further update on the tank pond conveyancing.
- d. 24/06/13 The costs for the memorial refurbishment were agreed. Proposed P Bicheno, seconded O Hackett, AIF.
- e. 24/06/14 The complaint from a resident regarding the potholes on Church Plain was discussed. It was agreed that this should be reported and it was confirmed that private residents should not attempt to repair themselves.
- f. 24/06/15 Following the complaint from a resident regarding parking outside the village hall along The Link, it was agreed that S Innes would speak with residents along this area.
- g. 24/06/16 The SLO order for Laxfield which had been previously circulated was noted.
- h. 24/06/17 It was confirmed that, having agreed to the take over the annual ROW cutting programme last year, Laxfield had been missed off. However, Laxfield would be included in the 2025 cutting programme. It was noted that the first cut had taken place on 24/5/24. The village verges that had been cut recently require raking/clearing by a contractor.
- i. 24/06/18 It was noted that the new dog litter bin had been ordered.

9. Correspondence and other issues

- a. 24/06/19 It was noted that, other than R Smith, all parish councillors were using their new email addresses.
- b. 24/06/20 The event for the 80th anniversary of D Day on 8/6/24 was reviewed and thanks were given to the working group and in particular to S Clarke, R Sutton and D Alchin. It was requested that, at future events, there should be more than one single parish councillor present at the beginning and end of the event.
- c. 24/06/21 S Ellis updated the meeting on playground refurbishment proposals. Consultation was currently underway during June, posters had been distributed advertising the consultation process in various locations and a meeting was due to be held with a contractor previously used for repairs requiring immediate attention. Information had also been sought from local councils who had installed new play areas.
- d. 24/06/22 It was noted that a pavilion development committee meeting would be held on Wednesday 12 June.
- e. 24/06/23 There was no update on issue raised by a resident regarding car park at Blacksmith's Way and this would be carried over to the July meeting.
- f. 24/06/24 Feedback from residents regarding the Laxfield CLT proposals to build on the area at Bickers Hill had been received at the open forum. It was confirmed that the CLT will be treated in exactly the same way as any other developer if and when a planning application is received. If a developer asks for input before a submission, the parish council will give it; otherwise they are limited to commenting on the application they have in front of them at the time.
- g. 24/06/25 It was confirmed that the new defibrillator required listing building consent to be placed on the wall of the extension at the Royal Oak pub. It was agreed that a listed buildings consent form would be submitted.
- h. 24/06/26 It was noted that the scrap collection would be held on Saturday 22 June and Saturday 29 June 2024. O Hackett asked for volunteers to be present at the skip and a number of councillors offered to do this.
- i. 24/06/27 It was noted that the review of the Parish Infrastructure Investment Plan (PIIP) will take place at the July 2024 meeting.
- j. 24/06/28 Discussion regarding the 800 year celebration in 2026 of Laxfield being granted a market took place and it was agreed to progress ideas with other parish groups (e.g. museum). Initial ideas included planting a tree or a commemorative plaque.

10. Date of next meeting – **Monday 8 July 2024 at 7 30 pm in the parish room.**

MEETING FINISHED 8:25pm.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

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