



# PARISH COUNCIL MEETING

**Monday 9 February 2026 at 7:00pm in the Guildhall Parish Room**

Councillors are duly summoned to attend the statutory meeting of the Parish Council to transact the business detailed below.

Peter Lowe, Parish Clerk

## **OPEN FORUM**

- Members of the public are invited to give their views or question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chair before the start of the meeting. This item will be limited to 15 minutes
- To discuss reports from district and county councillors

## **AGENDA**

### **1. Apologies and approval of absences**

### **2. Declarations of interest**

### **3. Approval of minutes**

- a. 26/02/01 Approval of minutes from Parish Council meeting held on 12 January 2026

### **4. Planning**

- a. Note the following decisions made by Mid Suffolk District Council:

#### **CONSENT GRANTED - DC/25/05211**

*Proposal:* Notification of works to trees subject to a Tree Preservation Order T1/438 - Oak - Target prune over extended limbs to bring back into a natural shape, clean up areas of 'bad tree surgery', remove any deadwood. *Location:* 9 Felgate Close, Laxfield, Eye, Suffolk IP13 8FF

#### **CONSENT GRANTED - DC/25/05454**

*Proposal:* Notification of works to trees in a Conservation Area - T1- Prunus- crown reduce by 1m. *Location:* 2 Old School, Church Walk, Laxfield, Woodbridge Suffolk IP13 8DL

#### **CONSENT GRANTED - DC/25/05169**

*Proposal:* Householder application for erection of a New Woven Willow Fence. *Location:* Blyth House, Bickers Hill Road, Laxfield, Woodbridge Suffolk IP13 8EZ

- b. Update on the following planning points:

- i. Proposed pre-application consultation for new development on Bickers Hill Road.
- ii. Approved application for erection of a large pig farming hangar at Manor Farm - DC/25/04819.

## 5. Finance

- a. 26/02/02 Authorise BACs payments, direct debits and receipts as listed in Register of Payments for January 2026 (previously circulated)
- b. 26/02/03 Review bank reconciliations for January 2026 (previously circulated)
- c. 26/02/04 Review performance vs budget and monthly accounts for January 2026 (previously circulated)

## 6. 2026/27 Precept and annual budget

- a. 26/02/05 Final proposed budget for 2026/27 and Precept form submission (DM/Clerk)

## 7. Annual Risk Assessment

- a. 26/02/06 Risk Assessment and management (financial) for the period April 1 2026 to March 31 2027 (Clerk)

## 8. Annual Policies Review

- a. 26/02/07 Discuss review of the parish council's existing policies and procedures during January and February 2025 for sign off at March 2025 Parish Council meeting
- b. 26/02/08 Review new *Safeguarding Policy* for Laxfield Parish Council for sign off at March 2025 Parish Council meeting.

## 9. Village Hall improvements

- a. 26/02/09 Internal redecoration (SS/RS/PB)
- b. 26/02/10 Upgrading of stage lights and hall sound system (SS/RS/PB)

## 10. Roads, Footpaths, Infrastructure, Green Areas

- a. 26/02/11 Church Walk bridge repair (RS)
- b. 26/02/12 Church Walk/Villas Hedge Planting (RS)
- c. 26/02/13 Village Pond consultation feedback and next steps (SE/Clerk)
- d. 26/02/14 Playing fields and pavilion consultation feedback and next steps (OH)
- e. 26/02/15 New speed indicator device for Framlingham Road (Clerk)

## 11. Correspondence and other issues

- a. 26/02/16 Seniors Xmas Lunch 2025 – final spend approval
- b. 26/02/17 Laxfield 800 anniversary update
- c. 26/02/18 Spring Litter Pick (RS)

## Date of next meeting

- a. The date of the next meeting is Monday 9 March 2026 at 7:00 pm in the PARISH ROOM.

If you would like to attend a parish council meeting, please come along. Alternatively, if you would like to raise a matter of concern, please do not hesitate to contact the parish clerk or a member of the council.

**Peter Lowe (Parish Clerk), 21 Talbot Road, Laxfield, Woodbridge, Suffolk IP13 8FP**

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